

REQUEST FOR

- *Request for Technical Inspection Report
- *Request for Certification of Inspection

IMPORTANT: The quality and completeness of the documentation submitted by the Applicant directly influences the time and cost of processing the shipment certification request. Incomplete applications will not be processed.

SERVICE LEVEL AGREEMENT (SLA) REFERENCE (if available)

DATE

TYPE OF APPLICATION

Single Shipment

Multiple Shipments**

Valid from

Valid to

Multiple Shipments is only **VALID for regular exporters having frequent shipments of the same products. The RFC can be used for multiple shipments of the same products within the validity period indicated. Validity period shall not exceed one year in all cases.

SHIPMENT CERTIFICATION REQUEST FOR (country name)

EXPORTER

Company name
Company address

Contact person
Email address
Telephone No.

Commercial
registration No.
or equivalent (KSA)

Certificate of origin
No. and date (KSA)

Proforma Invoice No.
and date

UCR No. (Gabon,
Ghana and Kenya)

IDF No. (Kenya)

AWB No.

IMPORTER

Warehouse Licence No. (KSA
cosmetics shipments only)

Customer Dealer No. (Egypt)

L/C No.

BA No. (Nigeria)

RC/BN No. (Nigeria)

The form continues on page 2

REQUEST FOR



EXPORTER

IMPORTER

BL No.

TIN No. (Nigeria)

Others
(please specify)

Applicant Type

Authorised Dealer

Authorised Distributor

Manufacturer

Trader

Third-Party Logistics

Other (please specify)

SHIPMENT LOCATION (where goods are available
for inspection, if different from Applicants details)**PAYER** (party responsible for paying the certification service, if
different from Applicants details)

Company name

Company address

Contact person

Email address

Telephone No.

Payment type

Cash

Credit

Intertek credit reference No.

Invoice currency to be used

Addresses for invoices to be
sent

SHIPMENT DETAILS

Port of loading

Port of discharge

Vessel name

Goods condition

New

Used

Gross consignment weight

Country of supply

Goods availability date

Expected shipment date (if available)

Mode of transport

Air

Rail

Road

Sea

Delivery (full / partial)

Full

Partial

Mode of shipment

Bulk

FCL

LCL

Tanker

Trailer

Truck

Quantity

Other mode of shipment (please specify)

DECLARATION

Please tick here

To confirm that the above details are correct

To confirm our agreement with the Intertek's Terms and Conditions (Global) and Shipment Certification Service which are
available at www.intertek.com/terms.

Name

Position

Signature

DOCUMENTS ATTACHED TO THIS APPLICATION

Registration/Licence (e.g. GOEIC/SoR/TER/PC)

Certificate of Origin

Photographs of Products

QMS Certificates (e.g. ISO 9001, ISO/TS 16949)

L/C

Packing List

B/L or AWB

Test Reports

IDF

Proforma Invoice

Others (please specify)

Thank you for taking the time to fill out this form. We appreciate your business.

Please visit our website www.intertek.com/government to learn about the shipment certification services for other countries.

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NOTE: Please complete the below required details if this information has **NOT** been made available in the submitted invoice/shipment documents or has **NOT** been provided separately in editable electronic format (e.g. Word, Excel, rich text format document). Should you require additional space, please attach **EXTRA SHEETS** using the same template as below.

PRODUCT DETAILS - GENERAL

SN	PRODUCT DESCRIPTION	QUANTITY	PACKAGING	HS CODE	MATERIALS	BRAND	COUNTRY OF ORIGIN	MANUFACTURERS NAME AND ADDRESS	STANDARD REFERENCE	REGISTRATION/ LICENCE NO. (SoR/TER/PC IF AVAILABLE)
01										
02										
03										
04										
05										
06										
07										
08										

Additional Information provided on separate sheets: YES (No. of additional sheets) No

In general, the applicant acknowledges that all imported goods which are subject to specific programme requirements may be randomly selected for inspection and testing for safety, quality and trade compliance purposes at the customs territory of the importing country. Intertek performs the evaluation of conformity based on a random sampling of their products and on testing of limited parameters through risk assessment approach. The applicant agrees to take responsibility and acknowledges that they are aware of the customs legislative and regulatory requirements governing the import of their products and commit to comply with those requirements.

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PRODUCT DETAILS - COSMETICS

SN	PRODUCT DESCRIPTION	QUANTITY	PACKING	PRODUCT LISTING NO.	BATCH NO. / PRODUCTION DATE	HS CODE	BRAND	COUNTRY OF ORIGIN	MANUFACTURER'S NAME & ADDRESS	STANDARD REFERENCE	REGISTRATION/ LICENCE NO. (SOP/TER/PC IF AVAILABLE)
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01

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PRODUCT DETAILS -- AUTOMOTIVE VEHICLES

SN	BRAND OF VEHICLE	VEHICLE TYPE (E.G. PASSENGER CAR)	VEHICLE MODEL (E.G. 1.8 GLI)	MODEL YEAR	AGE (FOR USED VEHICLES ONLY)	COUNTRY OF ORIGIN	VIN NUMBER	REGISTRATION/LICENCE (If SoR/TER/PC IF AVAILABLE)
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01

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